

TEAR OFF BEFORE COMPLETING

SGC SHIPPING, HANDLING, & INSURANCE RATES

SUBMISSION INSTRUCTIONS

1. Print your name and customer number in the space provided on the submission form. If you are a first time submitter, leave the customer number area blank and SGC will assign you a customer number when we receive your items and full payment.
2. Check the box indicating the tier or service desired. You may combine multiple service levels on the same invoice by paying the appropriate fees for each level selected. Turnaround time will be based on the slowest service selected per invoice.
3. In the "Ship To" box, clearly print the address where SGC will ship your items. In the "Return Shipping" box, please choose FedEx, or Priority Mail. SGC has a FedEx account in which we can ship Two Day, Next P.M., or Next A.M. NOTE: You must select the appropriate box if you would like FedEx to ship to a residential address. Be sure to add the appropriate fees for this to your payment, or your order may be delayed. If you have your own FedEx account, write your account number in the appropriate space. If you have your own account, you will not be charged by SGC for shipping. If you wish to have your items shipped back via FedEx, you must have a valid street address. FedEx will not deliver to P.O. boxes.
4. List the items you are submitting with quantity, year, manufacturer, player name, card number (if applicable), variation or comments, and your declared value for each item.
5. Add the total number of items being graded and then multiply that number by the service fee. Total these amounts to determine the amount due. Indicate whether you prefer to pay by credit card, check, or money order including appropriate information in the preferred payment box. Orders might be delayed if credit card or check is invalid.
6. Tear off the back copy of this invoice for your records. Pack your items carefully, being sure to include this invoice and form of payment. SGC prefers items sent in card savers. Please refrain from sending cards in screw downs, sealed bags, snap-tight holders or hard cases. SGC reserves the right to return cards that are not sent correctly. IF you are sending more than one submission invoice, please pack the appropriate cards and invoices together using a rubber band. Please be sure your package is properly insured for delivery. SGC does not return top loaders, card savers or any other packaging materials.

Carrier	USPS	USPS	FedEx Ground or USPS	FedEx 2-Day or USPS	FedEx Standard Overnight	FedEx Priority Overnight	FedEx First Overnight
Value	<\$1,000	<\$2,000	<\$10,000	<\$15,000	<\$25,000	<\$25,000	<\$25,000
Cards, Cut Signatures, Photos							
1-5	\$15.00	\$20.00	\$25.00	\$35.00	\$45.00	\$50.00	\$100.00
6-20	\$20.00	\$25.00	\$30.00	\$40.00	\$55.00	\$65.00	\$120.00
21-30	\$25.00	\$30.00	\$35.00	\$50.00	\$75.00	\$85.00	\$150.00
Over 30	Add \$0.50 per	Add \$0.50 per	Add \$0.50 per	Add \$0.50 per	Add \$0.50 per	Add \$1.00 per	Add \$1.00 per
Type 1 Items							
1-5	\$25.00	\$35.00	\$40.00	\$45.00	\$60.00	\$65.00	\$120.00
Over 5	Add \$1.00 per	Add \$1.00 per	Add \$1.50 per	Add \$1.50 per	Add \$1.50 per	Add \$1.50 per	Add \$1.50 per
Type 2 Items							
1-5	\$30.00	\$45.00	\$50.00	\$55.00	\$65.00	\$75.00	\$150.00
Over 5	Add \$2.00 per	Add \$2.00 per	Add \$2.50 per	Add \$2.50 per	Add \$2.50 per	Add \$2.50 per	Add \$2.50 per

Type 1 Items	Type 2 Items
Baseball, Book, Flag, Golf Ball, Cap, Puck, Jersey, LP Album, Magazine, Mini-Helmet, Poster	Basketball, Bat, Boxing Glove, Football, Full-Size Helmet, Golf Club, Hockey Stick, Shoe, Soccer Ball

Question? Call SGC at
561-672-7495
or
800-SGC-9212

- Any order containing a mixture of Group 1 and Group 2 Items are subject to Group 2 Item Shipping prices.
- For majority Cards/Cut Signatures/Photos orders containing Group 1 and Group 2 items add \$1.50 for each Group 1 Item and \$2.50 for each Group 2 Item.
- For majority Group 1 or Group 2 Item orders, add an additional \$0.50 per each Card, Cut Signature, or Photo.
- If an item you would like to submit is not listed please call (800) 742-9212 for pricing.
- Add \$1.00 for each oversized card over 30 items.
- All USPS packages are sent Priority Mail.
- For packages insured over \$25,000 please call (800) 742-9212 for price
- SGC does not accept glass items through the mail (For Examples: Picture Frames)