



TEAR OFF BEFORE COMPLETING

SUBMISSION INSTRUCTIONS

1. Print your name and customer number in the space provided on the submission form. If you are a first time submitter, leave the customer number area blank and SGC will assign you a customer number when we receive your cards and full payment.
2. Check the box indicating the grading tier or service desired. You may combine multiple service levels on the same invoice by paying the appropriate fees for each level selected. Turnaround time will be based on the slowest service selected per invoice.
3. In the "Ship To" box, clearly print the address where SGC will ship your cards. In the "return shipping" box, please choose FedEx, or Priority Mail. SGC has a FedEx account in which we can ship Two Day, Next P.M., or Next A.M. NOTE: You must select the appropriate box if you would like FedEx to ship to a residential address. Be sure to add the appropriate fees for this to your payment, or your order may be delayed. If you have your own FedEx account, write your account number in the appropriate space. If you have your own account, you will not be charged by SGC for shipping. If you wish to have your cards shipped back via FedEx, you must have a valid street address. FedEx will not deliver to P.O boxes.
4. List the cards you are submitting with quantity, year, manufacturer, player name, card number, variation or comments, and your declared value for each card.
5. Add the total number of cards being graded and then multiply that number by the service fee. Total these amounts to determine the amount due. Indicate whether you prefer to pay by credit card, check, or money order including appropriate information in the preferred payment box. Orders might be delayed if credit card or check is invalid.
6. Tear off the back copy of this invoice for your records. Pack your cards carefully, being sure to include this invoice and form of payment. SGC prefers cards sent in card savers. Please refrain from sending cards in screw downs, sealed bags, snap-tight holders or hard cases. SGC reserves the right to return cards that are not sent correctly. If you are sending more than one submission invoice, please pack the appropriate cards and invoices together using a rubber band. Please be sure your package is properly insured for delivery. SGC does not return top loaders, card savers or any other shipping materials.

Questions? Call SGC at
800-SGC-9212
or
561-672-7495

SGC SHIPPING, HANDLING, & INSURANCE RATES

Carrier	USPS	USPS	Fed-Ex Ground or USPS	Fed-Ex 2-Day or USPS	Fed-Ex Standard Overnight (By 3pm) or USPS	Fed-Ex Priority Overnight (By 10 AM)	Fed-Ex First Overnight (By 8AM) or USPS
Insured Value	<\$1,000	<\$2,000	<\$10,000	<\$15,000	<\$25,000	<\$25,000	<\$25,000
# of Cards							
1-5	\$15	\$20	\$25	\$35	\$45	\$50	\$100
6-20	\$20	\$25	\$30	\$40	\$55	\$65	\$120
21-30	\$25	\$30	\$35	\$50	\$75	\$85	\$150
Over 30	Add \$0.50 Per Card	Add \$0.50 Per Card	Add \$0.50 Per Card	Add \$0.50 Per Card	Add \$0.50 Per Card	Add \$1.00 Per Card	Add \$1.00 Per Card

- Add \$1.00 for each Oversized card on orders over 30 items
- For packages insured over \$25,000 please call (800)742-9212 for pricing
- Fed-Ex Prices include residential delivery
- Fed-Ex Ground shipping times vary based on region
- All USPS packages are sent Priority Mail
- All packages are sent with signature confirmation

SERVICE EXPLANATIONS

The turnaround time for cards begins the day they are received and billed. Turnaround times are estimates only. Turnaround times can be longer.

Service	Turnaround	Guidelines
Review	Based on Tier Price	If you disagree with a grade assigned by SGC you may submit the card for review. The holder must be intact and show no evidence of tampering. Holders that show evidence of tampering are not covered under the SGC guarantee.
Reholder	5 Business Day Service	If a holder is chipped, scratched, or cracked, it can be resubmitted for placement in a new holder.
Crossover	Based on Tier Price	Cards from other grading services are reviewed for SGC certification. You must specify the minimum grade you will accept for crossover.
Authentic	Refer to appropriate service tier	Cards submitted that are authentic, but not subject to a numeric grade due to trimming or color enhancement can be assigned the "A" designation. Cards marked with the "A" are authentic, but ungradeable. SGC can assign the "A" grade to such cards at the submitter's request.
Bulk Submission	Based on Tier Price	For large submissions please call for pricing. 1-800-SGC-9212

** For a full explanation of SGC services and policies please visit SGCcard.com. We recommend reading all policies and regulations prior to submitting.*

SGC GUARANTEE

SGC Guarantees that all cards submitted shall be graded by SGC grading experts in accordance with SGC grading procedures. In the event the owner of an SGC card believes that the card has been overgraded with respect to such procedures, the owner may resubmit the card to SGC for a review of the assigned grade.

If the grade determined under such review is lower than that originally assigned to the card, SGC shall, at SGC's discretion, either replace the card or pay the difference between the current fair market value of the card at the newly established grade and the current fair market value of the grade originally assigned to such card, in the form of either cash or grading credit. Due to the volatile nature of the sportscard market and Internet auctions/sales, the selling prices in these auctions do not necessarily represent the current fair market value of any particular sportscard. SGC will determine the current fair market value of a card which is assigned a lower grade on review, based upon what SGC believes to be reliable current market information. Clerical errors with respect to the description or grade of the card(s) which would be obvious upon inspection shall not be subject to the SGC guarantee stated herein.